



## THE DETAILS

### *Capacity*

The venue can host events for up to 200 people.

### *Food & Beverage*

Milestone Events provides exclusive catering and beverage service. Only Rocky Pond Estate wines and Sparklings are allowed on the premises. A minimum order of one case per 25 people is required for service. Outside cakes are permitted when provided by a licensed bakery.

### *Tastings*

Confirmed couples will receive an invitation to the annual wedding showcase held at the venue, with dates released by January each year. Tastings are complimentary for the wedding couple and their planner. Added guests may be accommodated at an extra charge and based on availability.

### *Hours*

Access hours will be detailed in agreement based on availability and event needs. Outdoor event(s) must conclude by 10:00 pm in compliance with Douglas County Noise Ordinances. Extended daytime hours can be arranged at additional charges.

### *Final Guest Count*

Final menu selections and guest count estimates are due 60 days before the event. The final guest count can be adjusted up to 30 days before the event.

### *Event Insurance*

Milestone does require general liability insurance naming Rocky Pond Special Events LLC as additionally insured and loss payee.



## *Vendors*

We require groups to hire a professional wedding planner to assist with pre-planning responsibilities and be on-site for your event hours. Please inquire about vendor recommendations.

## *Our Services*

All Event charges are subject to a 22% taxable service charge and applicable sales tax. Of this taxable service charge, 68% (or 15% of the 22% taxable service charge) will be distributed to service personnel, and 32% (or 7% of the 22% taxable service charge) of the amount will be retained to the property.

## *Lets Meet*

Venue tours are available by appointment only and can be scheduled with the Milestone Events Sales team.

## *Whats Next*

An initial deposit of 25% of the total contract minimum is required to reserve your date, including the event venue rental and food and beverage minimum. In addition, a refundable security deposit of \$3,000 is due at signing and will be returned within 30 days post-event, provided no damage has been made to the property.

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*Connect With Us*

[www.rockypondwinery.com](http://www.rockypondwinery.com)

 milestoneevents

 milestoneatrockypond